



FORWARD PLAN

11 October 2021 - 13 February 2022

Produced By:

**Democratic Services
City of York Council
West Offices
York
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
Admissions Arrangements for the 2023/24 School Year	40
*Air Quality – Annual Status Report	28
*Application for Community Right to Bid under the Localism Act 2011	37
Apprenticeship Update	17
Capital Programme 2021/22 Monitor 2	33
*Corporate Emissions Report	26
*Corporate Procurement Strategy and Social Value Strategy	23
Directorate of Place 2021/22 Transport Capital Programme – Monitor 1 Report	14
Economic Strategy Progress Update	18
Finance & Performance 2021/22 Monitor 2	32
Government Consultation on Supporting defence infrastructure and the future of time-limited permitted development rights	20
Haxby Station – Site Selection	43
Highways Infrastructure Asset Management Plan	7
*Household Support Fund	22
Housing Delivery Programme Update	8
*Merger of York coroner area with North Yorkshire County Council coroner areas	35
Petition by residents of Kexby Avenue and Arnside Place seeking the introduction of Residents Parking	16
Provision of Affordable Homes on New Developments Scrutiny Review Final Report	39
Public Health Grant Allocation	24
Quarterly Economic Update	19
Re-commissioning of Carers Services	30
Refresh of York’s Parish Charter	29

ITEM	PAGE NO
Review of formal enforcement action and enforcement policy	38
School Capital Works at Millthorpe and Manor Schools to Accommodate the Expected Demand for Pupils Places from within the Schools Catchment Area by September 2022	10
SEND Strategy	6
Tadcaster Road Sustainable Modes Improvement Scheme	12
Treasury Management and Prudential Indicators 2021/22 Mid-Year Review	34
York 5 Year Flood Plan Update	42
York Bus Service Improvement Plan	15
*York City-wide Emissions Inventory	27

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 12/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: SEND Strategy

Description: Purpose of Report: To seek sign off and endorsement of the SEND strategy, 2021-2025.

The Executive Member will be asked to sign off and endorse the adoption of the SEND strategy, 2021-2025.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of People

Contact Details: Sarah Bentley, P.A. to Leader

sarah.bentley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The SEND strategy has been developed in partnership with the CCG and has involved consultation with key stakeholders including the Parent/carer forum and SENDIASS.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/10/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/10/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Highways Infrastructure Asset Management Plan

Description: Purpose of Report: This report requests approval to introduce a strategic approach for the asset management of York's highway network. The Highways Asset Management Plan (HIAMP) is required to optimise the allocation of resources for the management, operation, preservation and enhancement of the highway infrastructure to meet the needs of current and future users of the transport network

The Executive will be asked to approve the introduction of the Highways Infrastructure Asset Management Plan and note the revision to the Highway Safety Inspection Manual.

Wards Affected: All Wards

Report Writer: Bill Manby **Deadline for Report:** 04/10/21

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Bill Manby, Commercial & Business Delivery Manager

bill.manby@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Not Applicable.

Process: All relevant members and officers are being consulted.

Consultees:

Background Documents: Highways Infrastructure Asset Management Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/10/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/10/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Housing Delivery Programme Update

Description: Purpose of Report: The report provides an update on the Housing Delivery Programme and will set out a development budget for the Ordnance Lane/Hospital Fields Rd project which will trigger the submission of the planning application. The report also updates on public engagement work at Willow House, developing ideas at York Central and other potential community housing projects.

The Executive will be asked to agree the allocation of a development budget from the agreed HRA capital programme and the agreement to proceed with community housing schemes.

Wards Affected: Clifton Ward; Dringhouses and Woodthorpe Ward; Fishergate Ward; Guildhall Ward; Holgate Ward; Hull Road Ward; Micklegate Ward; Rawcliffe and Clifton Without; Westfield Ward

Report Writer: Michael Jones **Deadline for Report:** 04/10/21

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Place

Contact Details: Michael Jones

michael.jones@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Public engagement on Willow House and Ordnance Lane already taken place.

Consultees:

Background Documents: Housing Delivery Programme Update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/10/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/10/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: School Capital Works at Millthorpe and Manor Schools to Accommodate the Expected Demand for Pupils Places from within the Schools Catchment Area by September 2022

Description: Purpose of Report: to provide details about the capital work needed to create additional accommodation to fulfil an expected temporary 3-year demand for pupils living in the catchment areas for Millthorpe and Manor schools in Secondary Planning Area West (SPA West).

The Executive will be asked to approve the use of the basic need funding to complete capital works at Millthorpe and Manor Schools to accommodate additional school places to fulfil the Local Authority Statutory Sufficiency Duty.

Wards Affected: All Wards

Report Writer: Claire McCormick **Deadline for Report:** 04/10/21
Lead Member: Executive Member for Children, Young People and Education
Lead Director: Corporate Director of People
Contact Details: Claire McCormick

claire.mccormick@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: A consultation about the need for additional school places has taken place with headteachers in the West of York. In order to manage the secondary bulge over the next 3 years work is needed at both Millthorpe and Manor. Both schools are over subscribed and the limitations of their current buildings are requiring capital works to add additional classroom and circulation space.
The works will be subject to planning regulations and statutory consultation.
Consultees - Headteachers and Stakeholders including parents/carers and local residents.

Consultees:

Background Documents: School Capital Works at Millthorpe School to

Accommodate the Expected Demand for Pupils Places
from within the Millthorpe Catchment Area by September
2022

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

08/11/21

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Tadcaster Road Sustainable Modes Improvement Scheme

Description: Purpose of Report: To set out a programme of sustainable transport enhancements to Tadcaster Road to be delivered alongside the DfT-funded maintenance scheme for the road. The sustainable transport improvements will be funded by the Transforming Cities Fund to a value of approx. £1.4m.

The Executive Member will be asked to endorse the approach to scheme delivery and development set out in the report.

This item was postponed until 21 September 2021 to allow for more time consult on the proposed transport enhancements to the Tadcaster Rd maintenance scheme, to allow analysis of the responses and develop options to address any comments raised.

This item has now been postponed until 19 October 2021 due to the volume of consultation responses received it has not been possible to undertake a full analysis in time to meet the reporting deadlines for September.

Wards Affected: Dringhouses and Woodthorpe Ward; Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Leaflet/meetings/online consultation on the proposed measures. Local residents and businesses/organisations. Key stakeholders (e.g. bus operators, active mode users).

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the

08/11/21

Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Directorate of Place 2021/22 Transport Capital Programme – Monitor 1 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2021/22 Transport Capital Programme, and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member will be asked to approve the amendments to the 2021/22 Directorate of Place Transport Capital Programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: All relevant Officers and Members will be consulted.

Consultees:

Background Documents: Directorate of Place 2021/22 Transport Capital Programme – Monitor 1 Report
EP2122 Capital Programme Budget Report.pdf
EP2122 Capital Programme Budget Report Annex 1.pdf
EP2122 Capital Programme Budget Report Annex 2.pdf
2122 Capital Programme Consolidated Report Annex 1.pdf
2122 Capital Programme Consolidated Report Annex 2.pdf
2122 Capital Programme Consolidated Report Annex 3.pdf

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

08/11/21

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Bus Service Improvement Plan

Description: Purpose of Report: to present York's Bus Service Improvement Plan (BSIP), which is required by the Department for Transport by 31st October 2021.

The Executive Member will be asked to note the contents of the BSIP and agree to its submission to the DfT on 31st October, or suggest an alternative course of action.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The BSIP has been evolved through consultation with local bus operators, adjacent local authorities and bus user groups.

There are a number of statutory consultees for the BSIP, including bus operators, adjacent local authorities, local passenger groups and Transport Focus.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

08/11/21

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Petition by residents of Kexby Avenue and Arnside Place seeking the introduction of Residents Parking

Description: Purpose of Report: To consider the Petition received from residents to review the recent decision made to introduce residents' priority parking (ResPark) in nearby streets and agree further consultation.

The Executive Member will be asked to consider the officer recommendations as outlined in the report.

Wards Affected: Fishergate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Darren Hobson, Principal Engineer Traffic Manager, Ken Hay, Traffic Project Officer

darren.hobson@york.gov.uk, ken.hay@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation / ballot is expected to take place during September 2021, outcome of which will be referenced in the report.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

08/11/21

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 20/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Apprenticeship Update

Description: Purpose of Report: to update the Executive Member on apprenticeship activity in York, including the impartial Apprenticeship Hub, the use of apprenticeships to support skills development within the council's existing workforce and the council's apprenticeship levy transfer process.

The Executive Member will be asked to note the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education

Lead Director:

Corporate Director of People

Contact Details:

Alison Edeson

alison.edeson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

08/11/21

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 20/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economic Strategy Progress Update

Description: Purpose of Report: To update the Executive Member on work taking place to develop a new Economic Strategy for York. This will include analysis of findings from the Council's Our Big Conversation engagement activity with residents and businesses which took place during July 2021, and emerging thinking on the final strategy.

The Executive Member will be asked to note the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Engagement with residents and businesses on the development of the Council's new Economic Strategy took place over July 2021, and has built on existing engagement through Communications, the Council's sector roundtables initiative and skills engagement work.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

08/11/21

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 20/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Quarterly Economic Update

Description: Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Place

Contact Details: Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation on the economy and our Covid-19 response has been through weekly intelligence calls with key partners, the civic partnership structures and regular meetings with members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

08/11/21

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 20/10/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Government Consultation on Supporting defence infrastructure and the future of time-limited permitted development rights

Description:

Purpose of Report: The Government consultation contains proposed changes to two time-limited permitted development rights for covid recovery in the Town and Country Planning (General Permitted Development) (England) Order 2015 which were introduced to support businesses and the high street.

It covers the following areas:

1. Class BB of Part 4 permitting moveable structures within the curtilage of a pub, café, restaurant, or historic visitor attractions
2. Class BA of Part 12 permitting for markets to be held by or on behalf of local authorities.

The consultation also contains proposed new permitted development rights to support delivery of infrastructure for Defence on the Defence estate.

The report will outline the questions asked by the Government and Officers responses to the questions.

The consultation closes on 14th November 2021.

The Executive Member will be asked to agree to submit the consultation response and detail any further comments.

whilst we always aim to provide 28 days' notice of a decision being made on this occasion this was not possible due to the limited timescales given by the consultation, there is a need to take the report to the October meeting to meet the deadline of 14 November.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Place

Contact Details:

Becky Eades, Head of Development Services

becky.eades@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not applicable.

Process: All the relevant officers and members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 08/11/21

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 08/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Household Support Fund

Description: Purpose of report: is to approve the councils discretionary scheme for providing financial support to vulnerable families across the city with food and utility bills within the scope of the Governments funding rules.

The Executive Member for Finance and performance in consultation with the Executive Member for Housing & Safer Neighbourhoods will be asked to approve the HSF scheme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Director of Customer & Communities

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: DWP Scheme - rules set within the scheme by central government. There is limited discretion and discussions as with previous schemes (Winter Support Grant, Local Covid Support Grant) are being had with neighbouring local authorities and our Third Sector partners.

Consultees:

DWP

Local Authorities

Third Sector Partners

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 08/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Corporate Procurement Strategy and Social Value Strategy

Description: Purpose of Report: Following a CSMC report and in response to a Government policy notice, some minor changes are required to both the procurement strategy and the social value policy.

The procurement strategy explains how the Council works with partners and suppliers. The social value policy sets out the Council's commitment to embedding social value into its procurement and commissioning process.

The Executive Member will be asked to agree a number of minor changes and updates to both the Procurement Strategy and the Social Value Policy.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Report to CSMC. Discussed with CMT.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Health and Adult Social Care

Meeting Date: 10/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Health Grant Allocation

Description: Purpose of Report: To present the Executive Member with details of the Local Authority Public Health Grant Allocation 2021/22. The report will provide an update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.

The Executive Member will be asked to agree the update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.

This item was postponed until the 16 June 2021 to allow for further consideration of the decision making process of non-urgent items while social distancing remains in place. The item has now been deferred until 14 July, due to Covid pressures on work more time is required to finalise this report.

This item has now been deferred until 15 September, the report has been delayed due to work pressures arising from the COVID-19 pandemic.

This item has now been deferred until 10 November 2021, the report has been deferred to allow for further consultation with the Humber, Coast and Vale Integrated Care System on the future arrangements for jointly funded public health posts.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Health and Adult Social Care

Lead Director: Director of Public Health

Contact Details: Sharon Stoltz, Director of Public Health, City of York

sharon.stoltz@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 10/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Corporate Emissions Report

Description: Purpose of Report: Reporting the council's corporate greenhouse gas emissions for 2020/21 and identifying actions to reduce corporate emissions.

Wards Affected: The Executive Member is asked to note the report.
All Wards

Report Writer: **Deadline for Report:**
Lead Member: Executive Member for Environment and Climate Change
Lead Director: Director of Governance
Contact Details: Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations:

Process: Consultation with service delivery teams. Asset Management; Fleet Services; Waste; Facilities Management.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 10/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York City-wide Emissions Inventory

Description: Purpose of Report: Reporting latest data on York's greenhouse gas emissions inventory.

The Executive Member will be asked to acknowledge the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Change

Lead Director: Director of Governance

Contact Details: Shaun Gibbons

shaun.gibbons@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: York City-wide Emissions Inventory

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 10/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Air Quality – Annual Status Report

Description: Purpose of Report: The report details the latest air quality monitoring results for the city and progress on delivering the measures in York's third Air Quality Action Plan (AQAP3) to deliver further improvements.

The Executive Member will be asked to note the contents of the report, including the improvements in air quality observed in 2020, the continuing trend in air quality in York and proposals to update the current AQAP to support and complement other key CYC strategies.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment and Climate Change

Lead Director:

Corporate Director of Place

Contact Details:

Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

An Annual Air Quality Status Report needs to be prepared by local authorities every year and filed electronically using DEFRA's online LAQM Portal. No specific consultation outside CYC has been undertaken specifically for the purposes of compiling the Annual Status Report. DEFRA appraise the report and provide written feedback to CYC on the contents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Refresh of York's Parish Charter

Description: Purpose of Report: to set out an updated version of York's Parish Charter following consultation with Local Councils.

The Executive will be asked to note the report.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 08/11/21
Lead Member: Executive Member for Culture, Leisure and Communities
Lead Director: Director of Customer & Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Local Councils and the Joint Standards Committee

Consultees:

Background Documents: Refresh of York's Parish Charter

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Re-commissioning of Carers Services

Description: Purpose of report: to seek the agreement of CYC Executive to re-commission the Carers Support Services for adults and young people. The service will be re-commissioned through an open tender exercise. The tender will seek to deliver a sustainable, integrated support model for unpaid carers, delivered by a competent and professional external provider who fully understands the needs of carers of all ages and from all backgrounds.

The Executive will be asked to agree the approach in line with section 7.8 of the council's Contract Procedure Rules which stipulate that where the aggregate contract value (including any extension) is £500,000 or more the decision will be regarded as a Key Decision unless the Chief Finance Officer, acting in consultation with the Monitoring Officer, has approved the procurement as Routine.

The existing contract is due to expire on 31st March 2022. The current contract receives a financial contribution from VoY CCG which has been confirmed to continue for the proposed duration of the re-tendered contract.

The recommendation is fully in line with the principles of the Care Act 2014, placing emphasis on prevention, early intervention and the maximisation of self-care.

The Executive will be asked to:

- a) Approve the option to undertake a tender exercise to re-commission Carers Support Services for adults and young people in line with the Key Decision criteria as set out in section 7.8 of the council's Contract Procedure Rules.
- b) That the decision to award is then delegated to the Chief Officer and that the report does not have to go back to the Executive for final agreement to award.

Wards Affected: All Wards

Report Writer: Craig Waugh **Deadline for Report:** 04/11/21

Lead Member: Councillor Carol Runciman

Lead Director: Corporate Director of People

Contact Details: Craig Waugh, Development Officer, Children and Young People and Families

craig.waugh@yorkcvs.org.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:**Process:****Consultees:**

Background Documents: Re-commissioning of Carers Services

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & Performance 2021/22 Monitor 2

Description: Purpose of Report: To present details of the overall finance and performance position.

Wards Affected: The Executive are asked to note the report.
All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 08/11/21
Debbie Mitchell

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Finance & Performance 2021/22 Monitor 2

Call-In

If this item is called-in, it will be considered by the **06/12/21**
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme 2021/22 Monitor 2

Description: Purpose of Report: To provide members with an update on the capital programme.

The Executive are asked to note the issues, recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 08/11/21

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme 2021/22 Monitor 2

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management and Prudential Indicators 2021/22 Mid-Year Review

Description: Purpose of Report: To provide members with an update on the treasury management position.

Wards Affected: The Executive are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 08/11/21

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management and Prudential Indicators 2021/22
Mid-Year Review

Call-In

If this item is called-in, it will be considered by the 06/12/21
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Merger of York coroner area with North Yorkshire County Council coroner areas

Description: Purpose of Report: To obtain member agreement to request merger of York and North Yorkshire coroner areas.

The Executive will be asked to agree to York Council submitting a business case to the Chief Coroner and Ministry of Justice requesting a merger of York and North Yorkshire coroner areas.

Wards Affected: All Wards

Report Writer: Janie Berry

Deadline for Report: 04/11/21

Lead Member: Executive Leader (incorporating Policy, Strategy and Partnerships)

Lead Director: Director of Governance

Contact Details: Janie Berry, Director of Governance
Tel: 01904 555385
janie.berry@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations:

Process: On 19 January 2019 members gave approval to explore the merger of coroner areas with North Yorkshire County Council.

This has been explored and a merger request has been prepared to submit to the Chief Coroner and the Ministry of Justice.

Members are asked to consider this request, then an extensive consultation process will take place.

This includes the following for the North Yorkshire and York areas:

MPs
Chief Executives of local authorities
North Yorkshire Police
Superintendent Registrars
Coroners, including neighbouring coroners
Pathologists
NHS and clinical commissioning groups

Consultees:

Background Documents: Merger of York coroner area with North Yorkshire County Council coroner areas

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 22/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: Presents an application to list The Spread Eagle Public House, Walmgate, York as an asset of community value.

What will the reports ask the Executive Member to do: Make a decision on whether the above property should be added to the list of assets of community value.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All the relevant parties, members and officers will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 23/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of formal enforcement action and enforcement policy

Description: Purpose of Report: to enable the Executive Members to review the formal enforcement action i.e. prosecutions, cautions etc. undertaken in 2020-21 as required by the council's enforcement policy.

The Executive Member will be asked to review the formal enforcement action taken, and endorse a full review of the council's enforcement policy in the coming year, after public consultation with residents and businesses, to ensure it remains fit for purpose as we rebuild from the coronavirus pandemic.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning,
Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Place

Contact Details:

Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The report will seek approval to undertake consultation with residents and businesses in the coming year as part of a full review of the council's enforcement policy.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/12/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Provision of Affordable Homes on New Developments Scrutiny Review Final Report

Description: Purpose of Report: To present findings of scrutiny review into affordable homes on new developments.

The Executive will be asked to note the findings of the scrutiny review

and approve the recommendations within the final report of the Housing & Community Safety Policy & Scrutiny Committee.

Wards Affected: All Wards

Report Writer: Rachel Antonelli **Deadline for Report:** 29/11/21

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Governance

Contact Details: Rachel Antonelli, Senior Solicitor

rachel.antonelli@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Provision of Affordable Homes on New Developments Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 11/01/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements for the 2023/24 School Year

Description: Purpose of Report: to seek approval for the City of York Council co-ordinated schemes and admission policies for the 2023/24 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2023. The report follows a period of 6 weeks consultation.

Executive Member will be asked to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2023.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education

Lead Director:

Corporate Director of People

Contact Details:

Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager, Rachelle White, School Admissions Manager

barbara.mands@york.gov.uk, rachelle.white@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation process:

The statutory requirement is for a six week consultation 4th October to 14th November

Consultees:

Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

31/01/22

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 12/01/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment and Climate Change

Lead Director:

Corporate Director of Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process:

Development of programme materials with Environment Agency via Regional Flood and Coastal Committee meetings and programme board of all flood alleviation schemes. Bi-annual meetings with Economy & Place Scrutiny. All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/01/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Haxby Station – Site Selection

Description: The purpose of this report is to consider the potential sites for a new Haxby Station and recommend a single preferred site to be taken forward for further development.

Executive Members will be asked to, subject to previous approvals at Executive on 30 September 2021, approve a preferred single site to take forward for further development as the potential location of the new Haxby Station.

This item will be deferred to another Executive Meeting, date to be confirmed. Following the September Executive meeting the Council has been busy finalising the purchasing of the land. However, in the short timeframe between the Executive approving the purchase and the need for reports for the next meeting being published, the Council has not been able to finish all the necessary legal processes in time for a report to go to October's meeting. The potential for this postponement was discussed at the September Executive meeting, given the short time available to finalise the acquisition before the publication of reports for the next meeting. Work continues on the project and is not expected to impact the timelines for the wider Haxby station project.

Wards Affected: Haxby and Wigginton Ward

Report Writer: Richard Holland **Deadline for Report:**

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Public consultation on the principle of a Station at Haxby was undertaken locally during May 2020, as part of the bid process for DfT New Station Funding.

Further public consultation expected to be undertaken prior to

progressing to the next delivery stage.

Consultation will be undertaken, at the next development, stage with:

- Local residents of Haxby & Wigginton.
- Network Rail, as partner organisation in this project.

Consultees:

Background Documents: Haxby Station – Site Selection

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: